



## BINDT Accommodation Booking Form

A choice of accommodation is available as shown below. Both hotels are within a minute's walking distance from the exhibition and conference venue.

Holiday Inn	International Hotel
<i>Includes</i> <i>Full English breakfast</i> <i>Complimentary use of leisure club</i> <i>Service charge and VAT</i> <i>Free parking</i>	<i>Includes</i> <i>Continental breakfast</i> <i>Service charge and VAT</i> <i>Free parking</i>
Use booking reference: BINDTDEL1	Use booking reference: BINDTDEL1

Please select a first and second choice of hotel – all rooms are allocated on a 'first-come, first-served' basis.

First choice:	Second choice:
Reference:	Reference:

Please complete the form below and fax back to +44 (0)1952 561701. Alternatively please email the completed form to [reservations@southwatereventgroup.com](mailto:reservations@southwatereventgroup.com). Please ensure the form is returned as soon as possible to enable us to offer you the best availability. Alternatively please call +44 (0)1952 527000.

Contact name:	Company name:
Address:	
Telephone:	Fax:
Mobile:	Email:

Name	Date of arrival	Number of nights	Type of room (double, twin or single)

*\*If additional rooms are required please continue on a separate sheet*

### Special requirements

- |   |   |
|---|---|
| <input type="checkbox"/> Wheelchair accessible room | <input type="checkbox"/> Ground floor room      |
| <input type="checkbox"/> Smoking room               | <input type="checkbox"/> Other (please specify) |
| <input type="checkbox"/> Non-smoking room           |   |

Booking forms will only be processed with a valid credit/debit card number. Bookings are not guaranteed without a valid credit/debit card.

### Credit card details

Credit card number: \_\_\_\_\_ Expiry date: \_\_\_\_/\_\_\_\_

Name of cardholder: \_\_\_\_\_

Cardholder signature: \_\_\_\_\_

### Payment

- Please note that payment can be made on departure
- However if you wish to book 9 rooms or more payment will need to be made prior to the arrival date

## Terms & Conditions – please read in full and sign below

1. All group bookings (9 rooms or more) will be subject to credit checks before payment method is confirmed.
2. All extras are to be settled by the individual guest on departure unless otherwise agreed with reservations prior to the event.
3. Cancellations:
  - Any bookings of 9 rooms or less may be cancelled in writing up to 1 day prior to the event without charge.
  - Any bookings of 9 rooms or more will be considered a group booking – please see group terms and conditions attached.
  - All cancellations must be received in writing by reservations.
4. In the event of a no-show the above debit/credit card will be charged for the full value of the booking.
5. By providing your debit/credit card details above you agree to these terms and conditions and any charges incurred will be taken from the details provided. If this is declined reservations will invoice post event.
6. The Hotel reserves the right to review its annual prices from time to time and to alter prices without notice. In the event that a price change is applied to a confirmed booking, the Client shall not be entitled to terminate the contract provided such increase is in line with inflation and does not exceed 10% price specified in the contract form.

**Signature:**

.....

**Print name:**

.....

**Signature:**

.....

**Print name:**

.....

**Reservations to sign when completed form received:** .....

**Date:** .....